

# **EXHIBIT 10-A**

## Work Task Description

### 1. Project Management

### 2. Project Meetings

### 3. Upload Missoula & Apple Valley Files & Documents

### 4. Discovery and Document Production Requests

- a. Prepare Data Request
- b. Provide Examples of Production Requests from Missoula & Apple Valley
- c. Coordination with District & Special Counsel to create list of production requests in support of Operations Assessment & Deficiency Identification
- d. Coordination with District, Special Counsel, Consulting Engineer, and Raftelis to create list of Production Requests in Support of Condition Assessment, Depreciation Studies, & Capital Improvement Plans
- e. Review Materials Produced and Advise Expert Witnesses

### 5. Facility Asset Condition Assessment

- a. Prepare Condition Assessment Inspection Methodology & Procedures
- b. Develop Condition Assessment Rating System
- c. Develop Condition Assessment Useful Life Criteria by Asset Class/Type
- d. Develop Condition Assessment Inspection Forms & Report Formats
- e. Prepare Inspector Training Program & Materials
- f. Develop Condition Assessment Facility Inspection Prioritization & Inspection Time Estimates

### 6. Operations Assessment

- a. Review O&M Organizational Structure & Personnel Qualifications
  - i. Personnel Training Requirements & Records
- b. Review Customer Service Operation & Management
- c. Review Billing & Accounting Operation & Management
- d. Water System Operational Service & Performance
- e. Review Operational Management
- f. Review Water Quality Monitoring Procedures & Performance
- g. Review Field Operations and SCADA
- h. Review Distribution System Maintenance Procedures & Performance
- i. Review Facility Maintenance Procedures & Performance
- j. Review Engineering & Planning Assessment
- k. Review Fleet and Equipment Inventory & Maintenance
- l. Advise District on Acquiring GIS
- m. Assess Ability to Meet Peak Hour/Maximum Daily Demand
- n. Assess Pressure Related Issues
- o. Assess Long Term Water Supply Planning
- p. Assess Water Distribution System Storage Capacity
- q. Assess Cal-Am CPS Projects & 5-Year CIP - Current & Past

## 7. Summarize Cal-Am Water System Deficiencies

- a. Document Operational Mangement Findings
- b. Document Operations Findings
- d. Document O&M Procedure & Compliance Findings
- e. Document Water System Service Deficiencies & Performance
- f. Develop Recommendations for Staffing Changes
- g. Develop Recommendations for Service Level Improvements

## 8. Coordinate & Advise with Consulting Engineers

- a. Advise on Prior Experience Performing Condition Assessment
- b. Review and Comment on Condition Assessment Report
- c. Review and Comment on Consulting Engineer's Assessment of Capital Improvement Plan
- d. Review CAPX O&M Support Staffing