



AGENDA  
**Water Demand Committee**

Thursday, April 10, 2025, at 2:00 p.m. | *Virtual Meeting*

COMMITTEE MEMBERS	STAFF	<u>Mission Statement</u>
<i>Alvin Edwards – Chair Amy Anderson Ian Oglesby  Karen Paull - Alternate</i>	<i>David J. Stoldt, General Manager Stephanie Locke, Water Demand Manager</i>	<p>Sustainably manage and augment the water resources of the Monterey Peninsula to meet the needs of its residents and businesses while protecting, restoring, and enhancing its natural and human environments.</p> <p><u>Vision Statement</u> Model ethical, responsible, and responsive governance in pursuit of our mission.</p> <p><u>Board's Goals and Objectives</u> Are available online at <a href="https://www.mpwmd.net/who-we-are/mission-vision-goals/">https://www.mpwmd.net/who-we-are/mission-vision-goals/</a></p>

Join the meeting at:

<https://mpwmd-net.zoom.us/j/86189520020?pwd=MQdNSl5MKp1nST2WkXnPdcTWzown4R.1>

Webinar ID: **861 8952 0020** | Password: **041025** | To Participate by Phone: **(669) 900-9128**

For detailed instructions on how to connect to the meeting, please click the link below:

<https://www.mpwmd.net/instructions-for-connecting-to-the-zoom-meetings/>

Copies of the agenda packet are available for review on the District website ([www.mpwmd.net](http://www.mpwmd.net)) and at 5 Harris Court, Bldg. G, Monterey, CA.

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**Call to Order / Roll Call**

**Additions and Corrections to the Agenda**

**Comments from Public** – *The public may comment on any item within the District's jurisdiction. Please limit your comments to three (3) minutes in length.*

**Action Items** – *Public comment will be received. Please limit your comments to three (3) minutes per item.*

1. Consider Adoption of Committee Meeting Minutes from February 6, 2025

**Discussion Items** – *Public comment will be received. Please limit your comments to three (3) minutes per item.*

2. Update on Resolution No. 2024-13 Supporting Closure of Open Water Permits by Implementing a One-Time Amnesty Period

3. Committee Activities Related to Adopted 2025 Strategic Goals and Objectives

**Suggest Items to be Placed on Future Agendas**

**Adjournment**

**Accessibility**

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**Options for Providing Public Comment**

**Submission of Written Public Comment**

Send written comments to District Office, 5 Harris Court, Building G, Monterey, CA or online at [comments@mpwmd.net](mailto:comments@mpwmd.net). Include the following subject line: "PUBLIC COMMENT ITEM #" (insert the agenda item number relevant to your comment). Written comments must be received by 12:00 PM on Thursday, April 10, 2025. All submitted comments will be provided to the Committee, compiled as part of the record, and placed on the District's website as part of the agenda packet for the meeting. Correspondence is not read during public comment portion of the meeting.

**Instructions for Connecting to the Zoom Meeting can be found at**  
<https://www.mpwmd.net/instructions-for-connecting-to-the-zoom-meetings/>

*Refer to the Meeting Rules to review the complete Rules of Procedure for MPWMD Board and Committee Meetings: <https://www.mpwmd.net/who-we-are/board-of-directors/meeting-rules-of-the-mpwmd/>*

**WATER DEMAND COMMITTEE**

**ITEM: ACTION ITEM**

**1. CONSIDER ADOPTION OF COMMITTEE MEETING MINUTES FROM  
FEBRUARY 6, 2025**

**Meeting Date: April 10, 2025**

**From: David J. Stoldt,  
General Manager**

**Prepared By: Sara Reyes**

**CEQA Compliance: This action does not constitute a project as defined by the California  
Environmental Quality Act Guidelines Section 15378.**

**SUMMARY:** The draft minutes of the February 6, 2025, committee meeting are attached as  
**Exhibit 1-A.**

**RECOMMENDATION:** The Committee should adopt the minutes by motion.

**EXHIBIT:**

**1-A Draft Minutes of February 6, 2025 Committee Meeting**



**EXHIBIT 1-A**

**Draft Minutes  
Water Demand Committee Meeting  
Thursday, February 6, 2025, at 1:30 p.m.  
Meeting Location: Zoom**

**Call to Order / Roll Call**

Chair Edwards called the meeting to order at 1:33

**Committee Members Present**

Alvin Edwards  
Karen Paull (Alternate)  
Ian Oglesby

**Committee Members Absent**

Amy Anderson

**District Staff Members Present**

David Stoldt, General Manager  
Stephanie Locke, Water Demand Manager  
Sara Reyes, Board Clerk

**District Staff Members Absent**

None

**District Counsel Present**

Michael Laredo, De Lay & Laredo  
Fran Farina, De Lay & Laredo

**Additions and Corrections to the Agenda**

None

**Comments from the Public**

None

**Action Items**

**1. Consider Adoption of Committee Meeting Minutes from December 5, 2024**

On a motion by Oglesby and seconded by Paull, the minutes of the December 5, 2024, committee meeting were approved on a roll call vote of 3 Ayes (Edwards, Paull and Oglesby) and 0 Noes.

**2. Adopt 2025 Meeting Schedule**

Chair Edwards introduced this item and opened public comment; however, no comments were directed to the committee.

Director Oglesby offered a motion to adopt the 2025 meeting schedule. Director Paull seconded the motion. The motion passed on a roll call vote of 3 Ayes (Edwards, Paull and Oglesby) and 0 Noes.

**Discussion Items**

**3. Non-Functional Turf Irrigation Prohibition**

General Manager Stoldt briefly reported on this item and stated Stephanie Locke, Water Demand Manager, would be presenting information via a slide deck presentation titled “AB1572 Ban on Irrigation of Non-Functional Turf”. The committee then engaged in discussions. *A copy of the presentation is available at the District office and can be found on the District website.*

**4. “Making Conservation a California Way of Life” Regulation**

General Manager Stoldt briefly reported on this item and stated Stephanie Locke, Water Demand Manager, would be presenting information via a slide deck presentation titled “Making Conservation a California Way of Life”. The committee then engaged in discussions. *A copy of the presentation is available at the District office and can be found on the District website.*

**5. New District Urban Water Management Plan Requirements**

General Manager Stoldt provided information on this item, reporting that the District is classified as an indirect urban water supplier for the Pure Water Monterey municipal water supply. Consequently, it must submit an Urban Water Management Plan (UWMP) to the Department of Water Resources (DWR) by July 1, 2026. Mr. Stoldt mentioned that the District is considering hiring a consultant to assist in preparing its UWMP and shared a list of potential consultants with the committee. The committee then engaged in discussions.

**Suggest Items to Be Placed on a Future Agenda**

Report on Amnesty Program

**Adjournment**

There being no further business, Chair Edwards adjourned the meeting at 2:44 p.m.

/s/ Sara Reyes

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Sara Reyes, Board Clerk to the  
*MPWMD Water Demand Committee*

Approved by the MPWMD Water Demand Committee on \_\_\_\_\_.

Received by the MPWMD Board of Director’s on \_\_\_\_\_.

**ITEM: DISCUSSION ITEM**

**2. UPDATE ON RESOLUTION 2024-13 SUPPORTING CLOSURE OF OPEN WATER PERMITS BY IMPLEMENTING A ONE-TIME AMNESTY PERIOD**

<b>Meeting Date:</b>	<b>April 10, 2025</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/</b>	<b>N/A</b>
		<b>Line Item No.:</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>Stephanie Kister Stephanie Locke</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Review:** N/A

**Committee Recommendation:** N/A

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

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**SUMMARY:** On October 21, 2024, the Board adopted Resolution 2024-13 which authorizes the use of the District Reserve Allocation to help close certain “open” Water Permits (those without a final inspection and those with noticed violations) issued prior to October 1, 2022, as well as documented unpermitted water fixtures found during a pre-2017 inspection. The action also suspended several rules and waived fees for these projects through September 30, 2025. There were approximately 1,600 open permits from 1993-2022 identified when the Board adopted the resolution, not including a number of noticed violations.

**Outreach**

Following adoption of the resolution, staff set up three orientation meetings for the planning and building staff to learn about the amnesty process. Invitations were sent to several people at each jurisdiction. A video link to a recorded version of the meeting was also provided, and a summary notice was prepared by District Counsel and published after adoption of the regulation. The notice included a link to the final resolution.

District staff have been contacting the current property owners by mail, requesting they schedule a final inspection. They are given 30 days to respond, and if they don’t make contact, a second letter is sent with an additional 30 days to respond. When no response is received following a second letter, a Notice of Non-Compliance is filed on the title with a copy sent to the owner. Usually, the first letter results in an inspection and the property can be cleared, and the recordation of notice also triggers a significant response.

The key personnel in each jurisdiction have been helpful and cooperative. In most cases, the District is only requesting a sign off when fixtures have been added to ensure that the jurisdiction has an opportunity to correct any violations on their end. There have been a few projects unrelated to the open permits that have been referred to the jurisdiction for permitting.

### **Phase 1: Open Permits that Require a Final Inspection**

Letters are being sent by jurisdiction. The following table provides current statistics for compliance with this Phase 1 effort. Letters were first sent to open permits in Pacific Grove, followed by Sand City and Seaside, then Del Rey Oaks and Monterey. Letters are currently being sent in batches to property owners in the County, which also has the largest number of open Water Permits. The City of Carmel-by-the-Sea is last on the list and letters have not yet been sent.

The following table summarizes the current activity in the first phase of the project. While there were initially close to 1,600 “open” Water Permits identified, efforts have reduced this down, and now there are about 1,137 properties with open permits. Some properties contain multiple open permits, such as Del Monte Center, Carmel Valley Manor, and the Presidio of Monterey for example, and they will only receive one letter for all open permits. Other permits have been closed by staff resulting in the lower total number of properties needing final inspections as of April 1, 2025.

<b>Jurisdiction</b>	<b>No. Properties</b>	<b>1<sup>st</sup> Letter</b>	<b>2<sup>nd</sup> Letter</b>	<b>Deed Restriction</b>	<b>Successfully Closed</b>
Pacific Grove	177	177	65	19	84%
Sand City	20	20	10	2	90%
Seaside	79	79	37	19	76%
Del Rey Oaks	23	23	11	8	65%
Monterey	219	219	98	38	83%
Unincorporated County	513	135	135	26	NA
Carmel	106				NA

### **Phase 2: Open Permits with Current Violations**

The second phase of the amnesty program will be to clear properties that have noticed violations and deed restrictions that have not been cleared to date. These permits and properties that have been given notice of requirements for a Water Permit should also be considered “open” permits. Letters will be sent to those property owners giving them the opportunity to amend permits without penalties to clear violations with the goal of completing this effort in August.

### **Impacts on Staffing**

This project has added over 100 inspections per month to the schedule and has increased telephone calls, emails and other correspondence which is challenging staff. Of the inspections conducted, approximately 23% of them fail the first inspection usually due to different water fixtures than originally permitted. When an inspection fails, the inspector provides the property owner with information about the process to amend the Water Permit. The two Conservation Analysts take over after the inspection with the goal of amending and closing the permit. The inspection statistics are reported to the Board in the monthly Water Conservation Report.

Staff have encountered a wide range of reactions to this enforcement effort. Some individuals have been rude and condescending, and others have been sympathetic and appreciative of the outreach.

Most property owners have been cooperative and willing to schedule their required final inspections upon recent contact. A small number have expressed frustration regarding the time lapse between the permit issuance and the District's follow-up. Some individuals have attributed the delay to the District, despite the permit holder agreeing, as a condition of the permit, to schedule the final inspection when the project is completed.

### **Impacts on District Reserve Allocation**

Surprisingly, most permits do not require additional water. The Board authorized the use of the District Reserve Allocation for those projects that qualify for amnesty. Since October, only 0.805 Acre-Feet of the District Reserve Allocation has been utilized. This information is reported in the Monthly Allocation Report.

### **Next Steps**

Staff expects to complete the process of contacting all property owners with open Water Permits and no final inspection by the end of April and will continue following up on the remaining "open" permits. Since the amnesty period closes at the end of September, there are more than five months to complete the project. As stated previously, monthly updates are available in the board packet's Water Conservation Report.

**RECOMMENDATION:** No action is required for this matter. It is provided for information/discussion only.

### **EXHIBIT**

None