



This meeting has been noticed according to the Brown Act rules.

AGENDA
**Finance and Administration Committee
of the Monterey Peninsula Water Management District**

Monday, June 12, 2023 at 2:00 PM [PST]

Meeting Location: MPWMD -- Main Conference Room
5 Harris Court, Building G, Monterey, CA 93940
[Hybrid: In-Person and via Zoom]

To join by Zoom, please click the link below:

<https://mpwmd-net.zoom.us/j/85879170848?pwd=ZVl4TTgvcHhzTTFpdG9LY04yREpBdz09>

Or join at: <https://zoom.us/>

Webinar ID: 858 7917 0848

Meeting password: 06122023

To Participate by Phone: (669) 900-9128

For detailed instructions on how to connect to the meeting, please see page 3 of this agenda.

This agenda was posted at the District website (www.mpwmd.net) and at 5 Harris Court, Bldg. G, Monterey, California on June 9, 2023. Staff notes will be available on the District web site at <https://www.mpwmd.net/who-we-are/committees/board-committees/administrative-committee/> by 5:00 P.M. on Friday, June 9, 2023.

**Finance and
Administration**

Committee Members:

Amy Anderson – Chair

Alvin Edwards

Marc Eisenhart

Alternate:

George Riley

Staff Contact:

Suresh Prasad

Sara Reyes

Call to Order / Roll Call

Additions and Corrections to the Agenda – *The General Manager or the Committee Clerk will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.*

Comments from Public – *The public may comment on any item within the District's jurisdiction. Please limit your comments to three minutes in length.*

Action Items – *Public comment will be received. Please limit your comments to three (3) minutes per item.*

1. Consider Adoption of May 8, 2023 Committee Meeting Minutes
2. Consider Approval of Amendment No. 7 to Agreement with Regional Government Services Authority for Management and Administrative Services
3. Consider Approval of Agreement with Lynx Technologies for Geographic Information System (GIS) Services
4. Authorize Funds to Contract for Limited-Term Field Positions during FY 2023-2024
5. Consider Expenditure of Funds for CoreLogic Information Solutions, Inc.
6. Authorize Expenditure for Software Maintenance Agreements / Purchase
7. Approve Expenditure to Corporation Service Company - Recording Fees
8. Consider Expenditure of Funds to Amend Contract with Pueblo Water Resources, Inc. to Provide Hydrogeologic Review for Water Distribution System Permits

9. Consider Contract with Maggiora Brothers Drilling and Pueblo Water Resources to Provide Aquifer Storage and Recovery Operational Support
10. Consider Authorizing Monterey Bay Analytical Services to Provide Laboratory Support for Aquifer Storage and Recovery, Watermaster Monitoring and Maintenance Plan, and Carmel Valley Alluvial Aquifer Water Quality Monitoring
11. Consider Directing the General Manager to Enter into a Contract with Montgomery and Associates to Provide Groundwater Modeling Support to the District
12. Consider Adoption of Resolution 2023 – 08 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges
13. Consider Adoption of Resolution 2023 – 09 Establishing Article XIII(B) Fiscal Year 2023-24 Appropriations Limit
14. Consider Adoption of Resolution No. 2023 – 10 – Amending Fees and Charges Table – Rule 60
15. Consider Adoption of Resolution 2023 – 11 Annual Update to Rule 24, Table 3, Capacity Fee History
16. Consider Adoption of Treasurer's Report for April 2023
17. Consider Extension of Cooperative Agreement with the United States Geological Survey for Streamflow Gaging in Water Year 2024
18. Consider Approval of Expenditure of Funds for Outreach Event “Summer Splash Water Challenge Giveaway 4”
19. Consider Contract for Public Outreach Services with WellmanAd for FY 2023-2024
20. Consider Renewal of Contract with JEA & Associates for Legislative and Administrative Services
21. Consider Renewal of Contract with Ferguson Group for Legislative and Administrative Services
22. Consider Expenditure of Budgeted Funds with Etech Consulting for As-Needed Maintenance of the Accela Database
23. Consider Approval of Expenditure of Funds by District Public Outreach Consultant for Website Update and Redesign
24. Consider Approving 5-Year Agreement with DeVeera, Inc. for Information Technology Services
25. Consider Expenditure of Funds for Consultant Services (TMX) for Sleepy Hollow Steelhead Rearing Facility Monitoring and Control Systems

Informational Items - *Public comment will be received. Please limit your comments to three (3) minutes per item.*

26. Report on Activity/Progress on Contracts Over \$25,000
27. Status Report on Measure J/Rule 19.8 Phase II Spending

Discussion/Other Items - *Public comment will be received. Please limit your comments to three (3) minutes per item.*

28. Review Draft June 20, 2023 Regular Board Meeting Agenda

Suggest Items to be Placed on Future Agendas

Adjournment

Mission Statement

Sustainably manage and augment the water resources of the Monterey Peninsula to meet the needs of its residents and businesses while protecting, restoring, and enhancing its natural and human environments.

Vision Statement

Model ethical, responsible, and responsive governance in pursuit of our mission.

Board's Goals and Objectives

Are available online at <https://www.mpwmd.net/who-we-are/mission-vision-goals/>

Accessibility

In accordance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Please send a description of the requested materials and preferred alternative format or auxiliary aid or service at least 48 hours prior to the scheduled meeting date/time. Requests should be forwarded to: (1) Sara Reyes by e-mail at sara@mpwmd.net or at (831) 658-5610; and; and (2) Joel G. Pablo by e-mail at joel@mpwmd.net, or at (831) 658-5652.

Provide Public Comment at the Meeting

Attend In-Person

The Finance and Administration Committee meeting will be held in the Main Conference Room at **5 Harris Court, Building G, Monterey, CA 93942**. Please fill out a speaker card for each item you wish to speak on, and place in the speaker card box next to the Clerk.

Attend via Zoom (*For detailed instructions, please see “Instructions for Connecting to the Zoom Meeting” below.*)

Submission of Public Comment via E-mail

Send comments to comments@mpwmd.net with one of the following subject lines "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT – ORAL COMMUNICATIONS." Staff will forward correspondence received to the Committee. Correspondence is not read during public comment portion of the meeting. However, all written public comment received becomes part of the official record of the meeting and placed on the District’s website as part of the agenda packet for the meeting.

Submission of Written Public Comment

All documents submitted by the public must have no less than six (6) copies to be received and distributed by the **Clerk** prior to the Meeting.

Document Distribution

In accordance with Government Code §54957.5, any materials of public record relating to an agenda item for a meeting of a legislative body that are provided to a majority of the members less than 72 hours before the meeting will be made available at the District Office, **5 Harris Court, Building G, Monterey, CA**, during normal business hours. Materials of public record that are distributed during the meeting shall be made available for public inspection at the meeting if prepared by the Board or a member of its legislative/advisory body, or the next business day after the meeting if prepared by some other person.

Instructions for Connecting to the Zoom Meeting

The public may remotely view and participate in the meeting to make public comment by computer, by phone or smart device.

Please log on or call in as early as possible to address any technical issues that may occur and ensure you do not miss the time to speak on the desired item. Follow these instructions to log into Zoom from your computer, smart device or telephone. (Your device must have audio capability to participate).

To join via Zoom-Teleconferencing, please click the link below:

Or join at: <https://zoom.us/>

Webinar ID:

Meeting password:

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1. Use the “raise hand” function to join the queue to speak on the current agenda item when the Chair calls the item for Public Comment.

COMPUTER / SMART DEVICE USERS: You can find the raise hand option under your participant name

TELEPHONE USERS: The following commands can be entered using your phone’s dial pad:

- *6 – Toggle Mute / Unmute
- *9 – Raise Hand

2. Staff will call your name or the last four digits of your phones number when it is your time to speak.
3. You may state your name at the beginning of your remarks for the meeting minutes.
4. Speakers will have up to three (3) minutes to make their remarks. *The Chair may announce and limit time on public comment.*
5. You may log off or hang up after making your comments.

Refer to the Meeting Rules to review the complete Rules of Procedure for MPWMD Board and Committee Meetings: <https://www.mpwmd.net/who-we-are/board-of-directors/meeting-rules-of-the-mpwmd/>